

Duke Kunshan University

Change Grading Basis to CR/NC

Name:

SIS ID:

(8-digit number in student service center)

Email:

Session/Semester/Year:

(in which course is taken)

Course to be changed to CR/NC grading basis:

Print name of instructor:

Undergraduate Regulations Concerning CR/NC Grading and Registration

Eligible students may elect to take one course in any given semester on a Credit/No Credit grading basis. No more than four courses (either two-credit or four-credit courses) towards the 136 credits requirement may be taken on a Credit/No Credit basis. A CR (Credit) grade is equivalent to a letter grade of C- or better and an NC (No Credit) is equivalent to a D+ or below. Neither a CR or a NC will be factored into the grade point average. Students should also be aware that taking a course on CR/NC basis might potentially impact total course credits and/or eligibility for Dean's list. Please refer to the full details in the Undergraduate Bulletin.

I hereby confirm that I have read the full details in the Undergraduate Bulletin.

Student's Signature:

Date:

The **deadline** for submission of this form to the Office of the Registrar is 5:00 PM on the Friday of the first week of class in the subsequent semester.

Advisor's Permission

Advisor's signature:

Date:

Campus Address:

Academic Building Room 3124
Duke Kunshan University
No. 8 Duke Avenue
Kunshan, Jiangsu Province 215346

Contact:

E-mail: dku-registrar@dukekunshan.edu.cn
Phone: (+86) 512-3665-7021