

Title: Solicitations for 2018 NSFC Programs

The new NSFC application season is coming in 2018. Here are the procedures you need to know when you plan your NSFC proposals for 2018 season.

1. 2018 NSFC Projects Guidelines: <http://www.nsf.gov.cn/nsfc/cen/xmzn/2018xmzn/index.html>.
2. 2018 NSFC Projects Call for Proposals: <http://www.nsf.gov.cn/publish/portal0/tab434/info72166.htm>
3. NSFC ISISN system: <http://isisn.nsf.gov.cn/>

The timeline to prepare your NSFC proposals for season 2018:

1. **8th Feb, 2018** Submission deadline of IRB protocol to the DKU IRB.
The DKU IRB is strict on the IRB protocol submission deadline for NSFC proposals. All protocols submitted after this deadline will **NOT** be accepted by the DKU IRB. You can submit your IRB protocols to dku-irb@dukekunshan.edu.cn. You can find various materials on IRB on its webpage <https://dukekunshan.edu.cn/en/research/research-support-office/institutional-review-board/downloads>.
2. **8th Feb, 2018** Submit proposal to RSO for administrative review including:
 - 1) Basic project information in the NSFC Proposal Template (submitted via NSFC ISISN system),
 - 2) CVs of all research team members including members from collaborating institutions,
 - 3) Letter of intent with your collaborative institutions (template downloadable with Duke NetID at <https://dukekunshan.edu.cn/en/research/research-support-office/resources/contracts>), and
 - 4) Budget.

RSO will return to the PI the submitted proposals with the review comments online via the NSFC ISIS system.
3. **4:00pm on 8th Mar, 2018** The internal deadline for submitting your **finalized NSFC proposals** to RSO via NSFC ISIS system. The proposal submission channel **will be closed** at this deadline.
4. **15th Mar, 2018** Submit to RSO 3 (three) hard copies of your proposals with signatures ready from all research team members including ones from collaborating institutions. Institutional stamps from collaborating institutions **MUST** be applied to the hard copies submitted to RSO.

If you have plans to be PI or co-I in the proposal but do not have your own account in the NSFC ISIS online system, please follow the procedures below to get registered:

1. Send your name (in Chinese for Chinese origins, in English for non-Chinese origins, required by the system for user duplication check) and your email address to the RSO generic email research-support@dukekunshan.edu.cn;
2. RSO will input your name and email into the NSFC ISIS system;
3. You will receive a registration email from NSFC to the email address you provide, the email includes a link to an online registration page;
4. Follow the instructions by clicking the link;
5. Fill out your information in the NSFC ISIS system.

If you have any questions, please contact RSO at research-support@dukekunshan.edu.cn. Thank you.