

昆山杜克大学
全球健康研究中心
卫生政策及体系研究科研室研究助理（实习生）

昆山杜克大学由美国排名前十的杜克大学、全国排名前十的武汉大学和毗邻上海与苏州的昆山市政府联合创办。昆山杜克大学全球健康研究中心卫生政策及体系科研室欢迎本科、硕士或博士生申请全职研究助理实习生岗位，致力于从事高质量的卫生政策转化研究，用研究结果影响高层的政策制定。通过加入昆山杜克大学及参与卫生政策与体系相关项目，你将在一个具有国际化视野的锐意创新科研环境中学习成长，并接触到盖茨基金会、中国高层政策制定及顶尖学术机构，得到深入了解卫生政策研究如何影响政策制定过程的机会。

工作职责：

- 参与卫生政策与体系项目相关的、研究设计、文献综述项目管理、数据收集整理、现场访谈、文本翻译、报告撰写等
- 数据录入、分析及使用 EpiData, STATA, SAS 或其他统计软件参与建模分析
- 其他相关的研究及行政事务

申请资格与待遇：

- 对卫生政策体系研究有浓厚的兴趣，流行病、生物统计、全球健康、卫生事业管理、卫生经济等相关专业优先。
- 在校硕士生、博士生或本科生，并可以有至少六个月的全职实习时间
- 具备较高的中英文读写能力
- 认真负责、追求卓越、学习能力强并乐于与团队合作
- 每月获得一定的实习劳务和学者津贴

如何申请：

将下列材料发邮件至杜克 DKUrecruitment-Intern@dku.edu.cn，邮件主题为“卫生政策与体系研究助理实习生申请”：

- 中英文双语简历
- 写作样品，中文英文各一篇（有已发表的论文优先，如无，其他学术性的文章亦可；如无英文论文，可以用下面英文的一页陈述代替）。
- 个人陈述（英文的）：不超过一页，写明申请这个职位的原因与初衷和想要达到的目标和产出，今后的职业规划，以及为什么选择来昆山杜克大学。

Full-time Student Research Intern in Health Policy and System Research

Global Health Research Center

Duke Kunshan University

Job Description

Institutional Summary:

The Duke Global Health Institute (DGHI) and Duke Kunshan University seek to hire full-time student research assistants (intern) at the graduate or undergraduate level to work at an innovative Global Health Research Center established by Duke Kunshan University in Kunshan, China. The Global Health Research Center is a new interdisciplinary program tied closely to health priorities and challenges in China and globally, and currently focuses on four research areas: health policy and systems, global environmental health, non-communicable chronic diseases (NCDs), and emerging infectious diseases. The interns will work in the area of health policy and systems to conduct related research work.

Duke Kunshan University is a partnership of Duke University, Wuhan University and the Municipality of Kunshan, China. The Duke Kunshan University campus is located 37 miles west of Shanghai in Kunshan, which is connected to Shanghai via a 15-minute high-speed train. In addition to a global health and other research centers, Duke Kunshan University offers several graduate degrees and undergraduate programs. For more info, visit <http://www.dukekunshan.edu.cn>.

DGHI is one of seven interdisciplinary University Institutes at Duke University in Durham, NC. Its mission is to undertake and coordinate global health education and training, research, and policy related programs involving many disciplines throughout the university, including the medical center. For more information on DGHI, please see <http://globalhealth.duke.edu/>.

This position is located in Kunshan City, Jiangsu Province, China.

Essential Duties:

Under the supervision of senior researchers and faculty and independently (listed in descending order of time allocation and priority),

- Work on health policy and system projects to conduct literature review, research development, project management, interviews, and translating project documents, drafting project reports, and other related tasks.
- Data entry, analysis and statistical model building using EpiData, STATA, SAS or other statistical software research projects;
- Any other research and administrative tasks required by the team leader.

Qualifications:

- Have strong interests and experiences in health policy research and global health research;
- Enrolled in a degree-granting educational institution, graduate students preferred; Advanced undergraduate students also considered;
- Willing to travel as needed to field sites and conferences;
- Proficient and experienced in using MS Office, EpiData, STATA or SAS (preferred, not required);
- Hardworking, fast learner, team player, and attention to detail;
- Thrive working in a multidisciplinary environment;
- Excellent oral and written communication skills, in both English and Chinese;
- 6 months internship duration minimum (≥ 4 days a week) and longer term preferred.

Terms and Compensation:

- Open ONLY to Chinese citizens who are enrolled in a degree-granting educational institution (can be Chinese or foreign institutions).
- This is a paid internship with monthly stipend.

How to apply:

Please submit the following, with the subject line of “Health System and Policy Research Intern application” to DKUrecruitment-Intern@dukekunshan.edu.cn

- Curriculum vitae (both English and Chinese)
- At least one writing sample in English and at least one writing sample in Chinese (published papers if available; other samples if not)
- A one-page cover letter explaining why you are interested in this position in Kunshan, what you expect to get out of it, and your career plan