



Setting up your DKU/Duke Network ID and password

All new students will receive an email with instructions to set up a Duke Kunshan University (DKU) Net ID*. Your NetID is the "electronic key" to a variety of systems and online services. To access these resources, you should activate your NetID as soon as possible. This process involves creating a password and establishing answers to questions you'll select (referred to as challenge/response) to protect your identity. The process takes only a few minutes.

Keep in mind that your NetID in combination with your password provides access to online resources at DKU and Duke, including some of your personal information. Do not share your NetID and password; commit them to memory.

If you experience problems setting up your password or challenge/response, please contact the DKU IT Service Desk. Email service-desk@dku.edu.cn and leave your name, problem and call-back telephone number. Someone will return your call promptly.

**Note: Duke students will use their same Duke Net ID while at DKU and should not attempt to set up a new Net ID.*