

COURSE OVERLOAD/UNDERLOAD REQUEST FORM

The normal course load at DKU is 4 courses. Students can request to drop or add a course during the drop/add period. Students who wish to be underloaded or overloaded need to complete this form and obtain original signature of the associate dean of your program. You must deliver this to:

Ms. Lingling Wang
Room 2003, Conference Center

Name: _____ Student ID: _____
(Please use Student ID, not Duke Unique ID.)

Email Address: _____ School Year: _____
(DKU email)

Home University: _____ Major: _____

Requested Course Load: _____

Course(s) to be added: _____

Course(s) to be dropped: _____

Reason(s) for requesting an overload /underload: _____

Signatures:

Student Date

Associate Dean for Undergraduate Programs Date